



JABATAN KASTAM DIRAJA MALAYSIA

USER MANUAL

Malaysian Customs Import/ Export
Document System (MyCIEDS)

Registration Module

By
Applicant

VERSION 1.0

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1 System Requirements

1.1 Compatibility Operating System (OS) and Browser

Table 1 Compatibility Multi OS and Browser

OS	Browser	Result
Windows 8	1. Microsoft Edge	1. Accessible
	2. Chrome (√)	2. Accessible
Windows 10	1. Microsoft Edge	1. Accessible
	2. Chrome (√)	2. Accessible
Windows 11	1. Microsoft Edge	1. Accessible
	2. Chrome (√)	2. Accessible

Note: √ recommended browser

2 Portal MyCIEDS



Figure 1 MyCIEDS Portal

1. Open Windows Edge or Chrome.
2. Type the URL address **https://mycieds.customs.gov.my** to access to official Portal of Malaysian Customs Import / Export Document System (MyCIEDS) website.

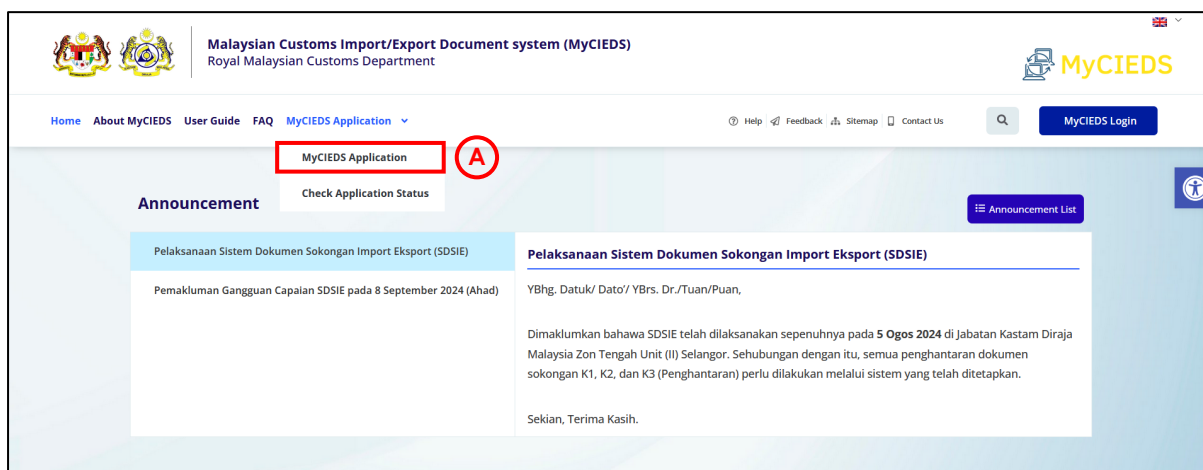


Figure 2 Application tab

3. Click on **MyCIEDS Application** (A) tab to view drop-down list below: (Refer Figure 1)
 - **MyCIEDS Application** – to submit MyCIEDS application
 - **Check Application Status** – to check status MyCIEDS application

3 MyCIEDS Registration

3.1 One-Time-Password (OTP) Verification

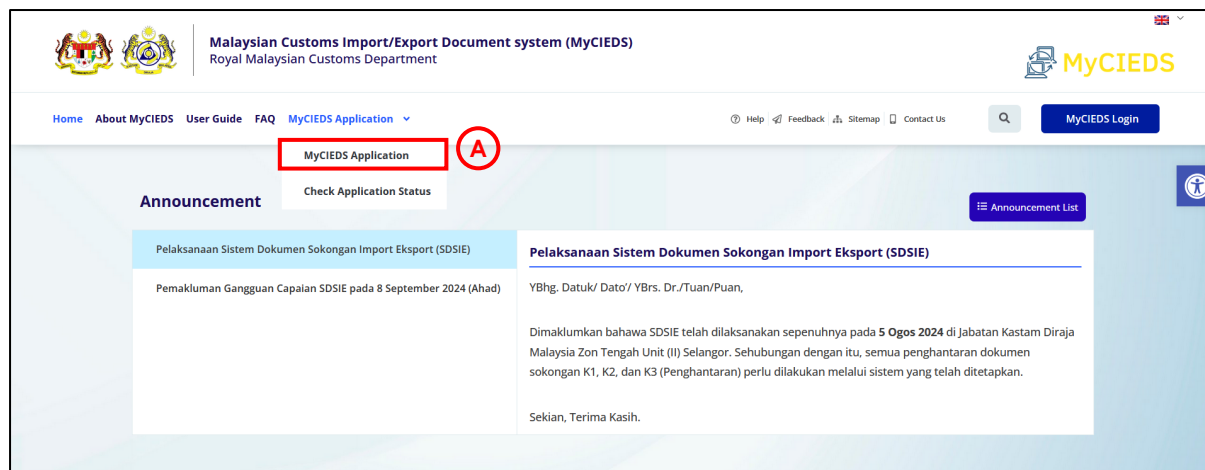


Figure 3 MyCIEDS Registration

1. Click on **MyCIEDS Application** (A) to register in MyCIEDS (Refer Figure 3).

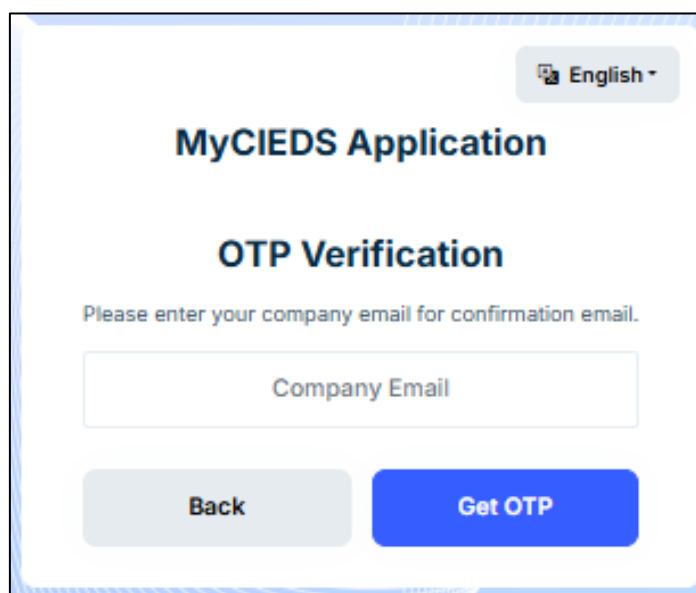
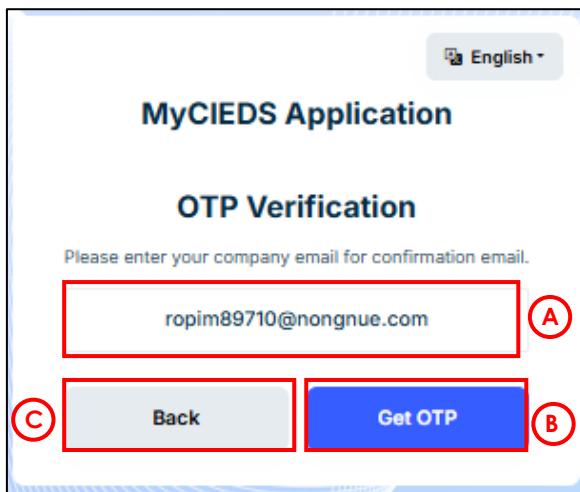


Figure 4 OTP Verification page

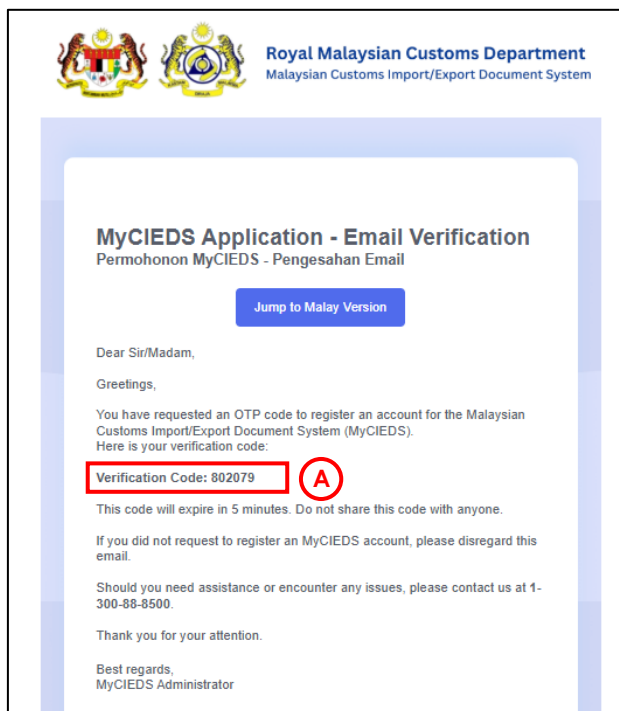
2. System will display OTP Verification page (Refer Figure 4).



The screenshot shows the 'MyCIEDS Application' interface for 'OTP Verification'. At the top right is a language selector set to 'English'. The main heading is 'MyCIEDS Application' followed by 'OTP Verification'. Below this is a prompt: 'Please enter your company email for confirmation email.' A text input field contains the email 'ropim89710@nongnue.com', which is highlighted with a red box and labeled 'A'. Below the input field are two buttons: a grey 'Back' button labeled 'C' and a blue 'Get OTP' button labeled 'B'.

Figure 5 Get OTP Page

3. Enter **valid company email** (A) to receive the OTP Verification Code (Refer Figure 5).
4. Click on **GET OTP** (B) button to receive the OTP Verification Code (Refer Figure 5).
5. System **will send the OTP Verification Code to the email entered** (A) by applicant (Refer Figure 6).



The screenshot shows an email from the 'Royal Malaysian Customs Department' regarding 'MyCIEDS Application - Email Verification'. The email body includes a 'Jump to Malay Version' button, a greeting, and a message stating that an OTP code has been requested for account registration. The 'Verification Code: 802079' is highlighted with a red box and labeled 'A'. The email also states that the code expires in 5 minutes and provides contact information for assistance.

Figure 6 Email – Verification Code

6. Applicant will be direct to **enter OTP number** page after click GET OTP button (Refer Figure 7).

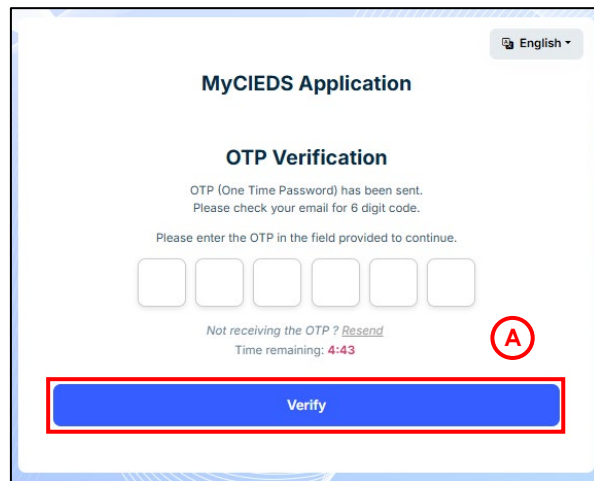


Figure 7 Insert - OTP Verification Code

7. Applicants need to **enter 6 OTP Number** received via email then Click on **Verify** button (Refer Figure 7).

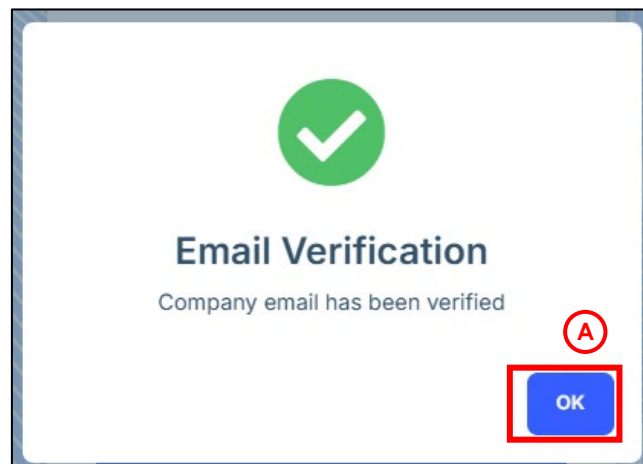


Figure 8 Email successfully verified message

8. System will verify the OTP Number entered, if **successful verified, pop-up message** company email has been verified will displayed (Refer Figure 8).
9. Click on **OK** (A) button (Refer Figure 8).
10. Then, applicant will be direct to Application page (Refer Figure 9).



3.2 Submit MyCIEDS Registration

English

MyCIEDS Application

Important Notes:

If you have registered please check the status of the application [here](#)

1. Please refer to MyCIEDS Guide.
2. Please refer to the attachment to fill in the fields that require code.
3. Column with (*) is a mandatory field.
4. Please contact Customs Call Center at 1-300-888-500 / 03-78067200 or email ccc@customs.gov.my for further enquires.

Part A: Company Details

Company Email*

ropim89710@nongnue.com

Company Name*

Company Name

Company name is required

Business Registration No.*

Business Registration No.

Business Registration No. is required

Address*

Address 1

Address 1 is required

Address 2

Address 3

Postcode

City

Postcode is required

City is required

State

State is required

Company Telephone No.*

Company Telephone No.

Company No. telephone is required

Agent Code*

AGENT CODE

Agent code is required

Part B: Director Details

Director Name*

Director Name

Director name is required

Director Identity No.*

IC - Identity Card No

Please enter Identity Card No.

Identity Card No. is required

Telephone No.*

Telephone No.

Director telephone no. required

Director Email*

Director Email

Director email is required

B

A

Back

Register

Figure 9 Application Form page



1. Under this section, applicant can click the following buttons: -
 - a. **Register** – To submit MyCIEDS Application (Refer Figure 9).
 - b. **Back** – To close MyCIEDS Application page (Refer Figure 9).
2. Fill all the mandatory field to submit MYCIEDS Application (Refer Figure 9).
3. Applicant may click on **Register** (A) button to find out mandatory fields.
4. Table 2 below shows all mandatory fields on Company and Director Details page.

Table 2 Company and Director field details

No.	Field Name	Type	Mandatory Field	Remarks
Section A: Company Details				
1.	Company Email	Text	Yes	Auto-populated from OTP Verification.
2.	Company Name	Text	Yes	-
3.	Business Registration No.	Alphanumeric	Yes	Example: - A123456
4.	Address	Alphanumeric	Yes	-
5.	Postcode	Selection	Yes	Applicant may click on Search button to find the postcode number.
6.	City	Text	Yes	Auto-populated based of Postcode
7.	City	Text	Yes	Auto-populated based of Postcode
7.	Company No. Telephone	Numeric	Yes	Format: - Start with 0##### # - Number
8.	Agent Code	Alphanumeric	Yes	Example: - HF0001
Section B: Director Details				



No.	Field Name	Type	Mandatory Field	Remarks
9.	Director Name	Text	Yes	-
10.	IC/Passport Number	Alphanumeric	Yes	-
11.	Telephone No.	Text	Yes	-
12.	Director Email	Text	Yes	-

5. For Director Email, applicant may enter director personal email as System will also CC the registration status to the Director Email.



English

MyCIEDS Application

Important Notes:

If you have registered please check the status of the application [here](#)

1. Please refer to MyCIEDS Guide.
2. Please refer to the attachment to fill in the fields that require code.
3. Column with (*) is a mandatory field.
4. Please contact Customs Call Center at 1-300-888-500 / 03-78067200 or email ccc@customs.gov.my for further enquires.

Part A: Company Details

Company Email*
ropim89710@nongnue.com

Company Name*
SAMPLE COMPANY SDN BHD

Business Registration No.*
SD122112

Address*
NO 12, TAMAN ADWA 5

Address 2

Address 3

01009 KANGAR

PERLIS

Company Telephone No.*
013223322122

Agent Code*
TR1223

Part B: Director Details

Director Name*
ABU SAMAH

Director Identity No.*
IC - Identity Card No 911223112211

Telephone No.*
012211123323

Director Email*
ropim.89710@nongnue.com

Back

Register 

Figure 10 Filled mandatory field

6. After filling in all mandatory fields, click on **Register** (A) button to submit MyCIEDS Application (Refer Figure 10).
7. System will show all submitted details for checking before proceed to register (Refer Figure 11).

[English](#)

MyCIEDS Application

Important Notes: *If you have registered please check the status of the application [here](#)*

1. Please refer to MyCIEDS Guide.
2. Please refer to the attachment to fill in the fields that require code.
3. Column with (*) is a mandatory field.
4. Please contact Customs Call Center at 1-300-888-500 / 03-78067200 or email ccc@customs.gov.my for further enquires.

Part A: Company Details

Company Email*	: ropim89710@nongnue.com
Company Name*	: SAMPLE COMPANY SDN BHD
Business Registration No.*	: SD122112
Address*	: NO 12, TAMAN ADWA 5 : 01009 : KANGAR : PERLIS
Company Telephone No.*	: 013223322122
Agent Code*	: TR1223

Part B: Director Details

Director Name*	: ABU SAMAH
Director Identity No.*	: Identity Card No. : 911223112211
Telephone No.*	: 012211123323
Director Email*	: ropim.89710@nongnue.com

Back

A
Register

Figure 11 All mandatory fields filled

8. Applicants need to click on **Register** (A) button once again for confirmation to register the application (Refer Figure 11).
9. MyCIEDS successfully submitted applications pop-up will appear (Refer Figure 12).

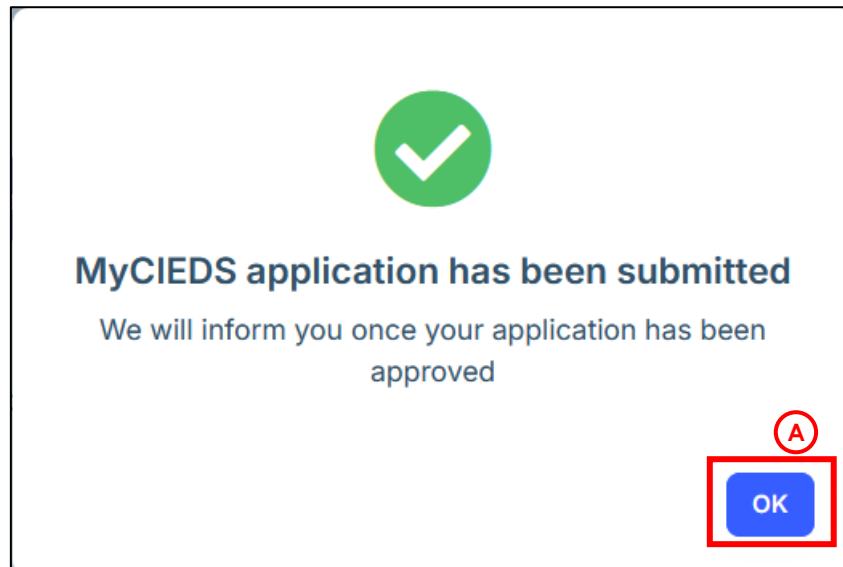


Figure 12 Pop-up confirmation to proceed

10. Pop-up message of successful submit MyCIEDS Application, click on **OK** button to close the pop-up message (Refer Figure 12).
11. System will direct to MyCIEDS Login Page.

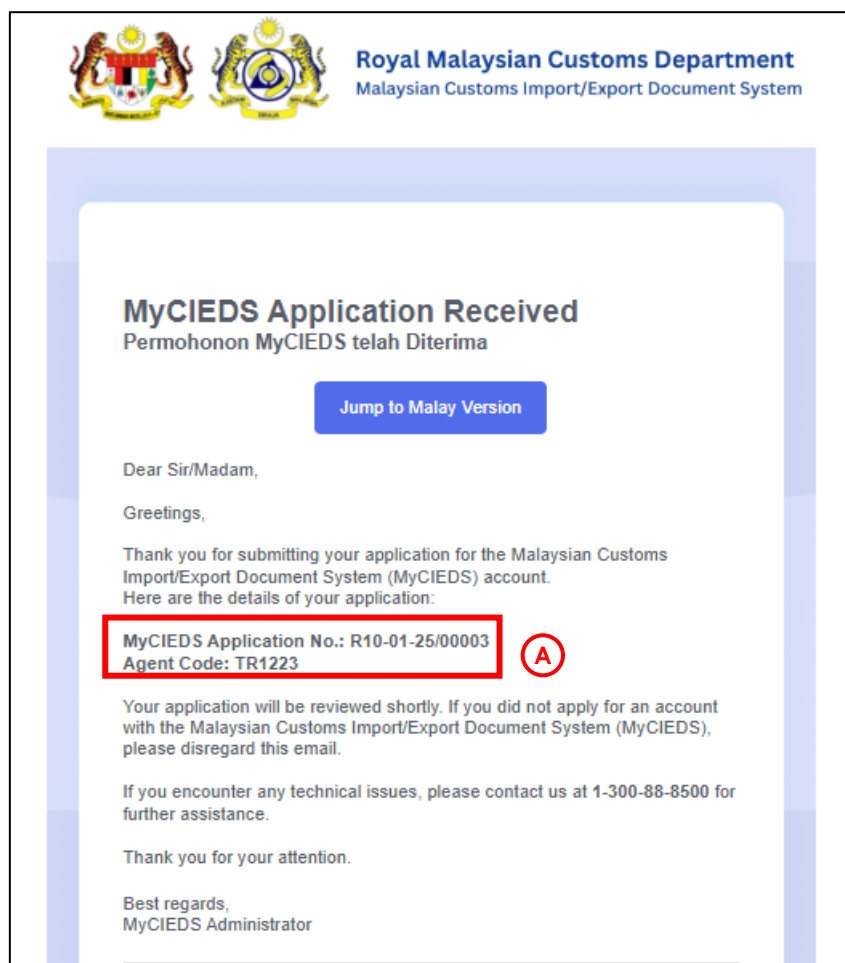


Figure 13 Email of MyCIEDS Application Received

12. Applicant will then receive an email (Refer Figure 13).
13. MyCIEDS Application Received email will show (A): -
 - a. MyCIEDS Application No
 - b. Agent Code
14. During this status, Officer will review the MyCIEDS application before granting approval.
15. Applicant should wait until they receive an email notification regarding their MyCIEDS Registration application.

4 Check MyCIEDS Registration Status

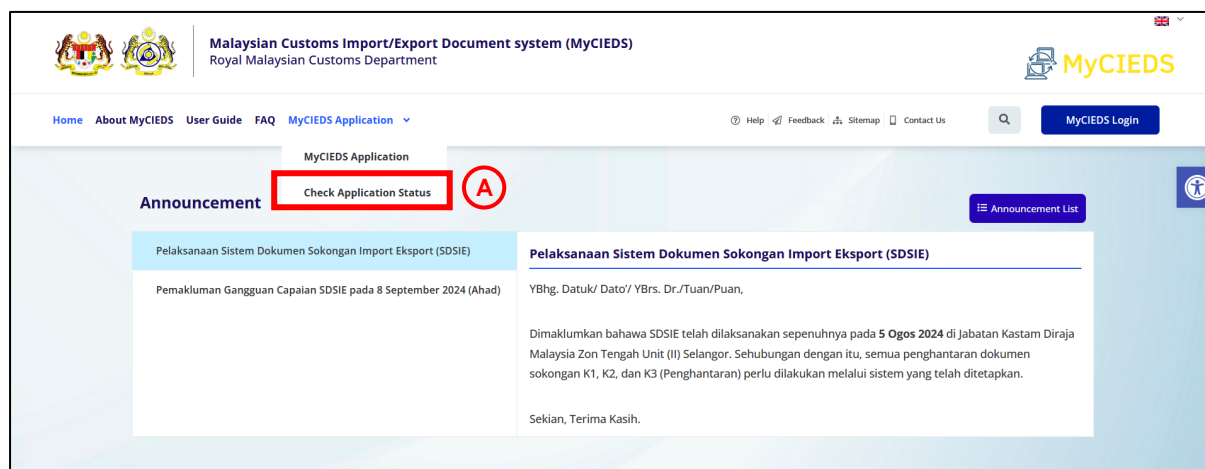


Figure 14 Check Application Status

1. Click on **Check Application Status** to check status of MyCIEDS Application (Refer Figure 14).
2. MyCIEDS Registration Status Page will appear (Refer Figure 15).

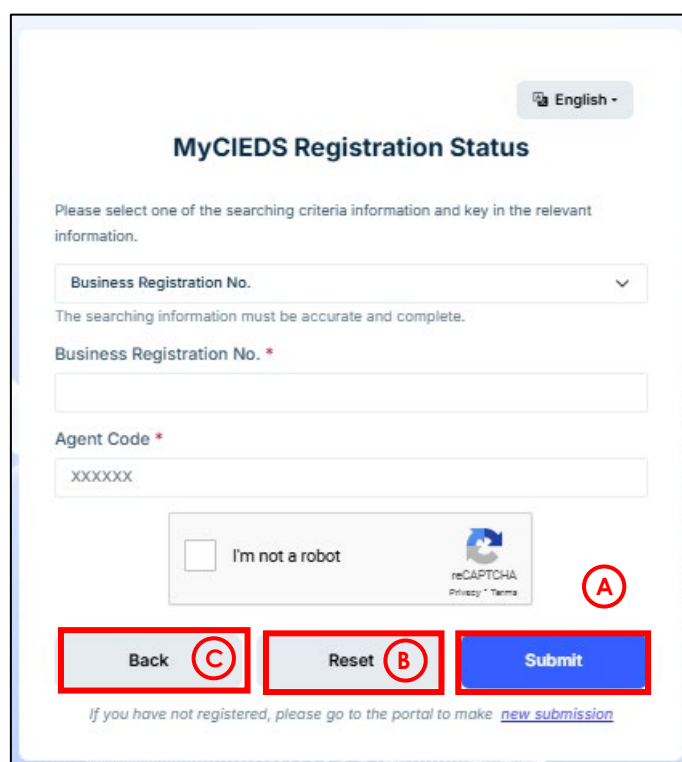


Figure 15 MyCIEDS Registration Status page

1. Under this section, applicant can click the following buttons: -

- a. **Submit** (A) – To check MySDSIE Registration Application Status (Refer Figure 15).
- b. **Reset** (B) – To clear all the fields (Refer Figure 15).
- c. **Back** (C) – To close the page (Refer Figure 15).

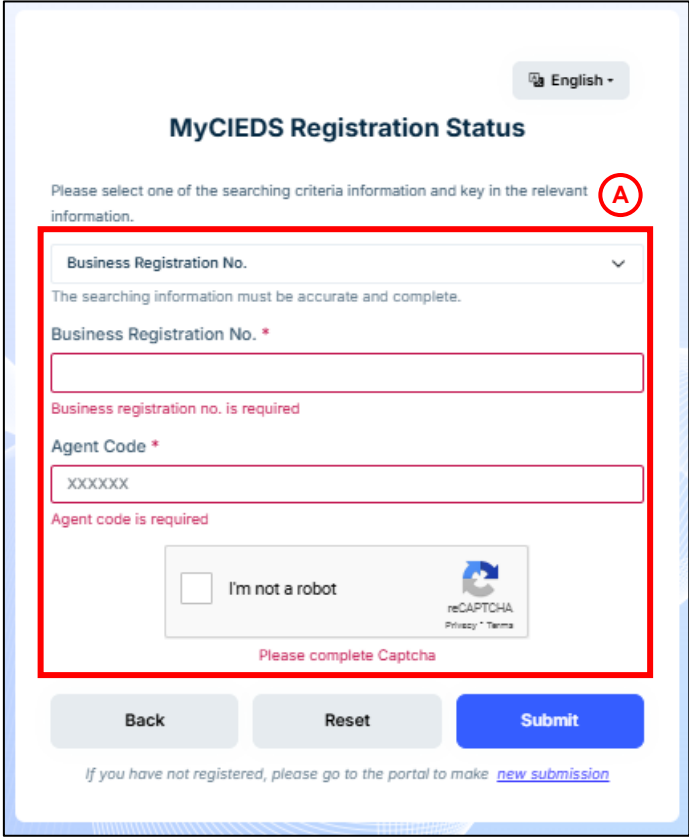


Figure 16 MyCIEDS Registration Status - Mandatory Field

2. Fill all mandatory fields to check MyCIEDS Registration Application status (Refer Figure 16).



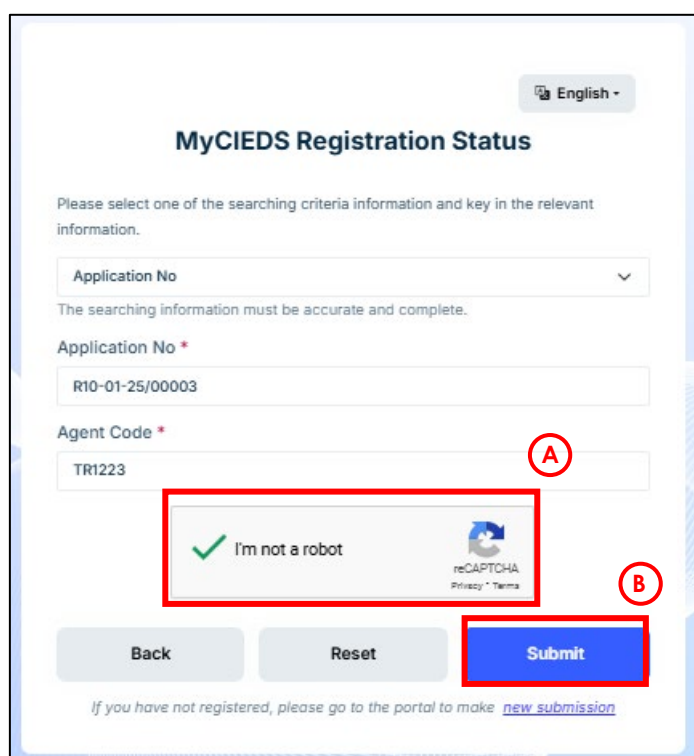
Figure 17 List of Checking Registration Status Criteria

3. To check the status, applicant may click on drop-down list to **select criteria** (A) below: (Refer Figure 17)
 - a. Business Registration No.
 - b. Application No.
 - c. Company Name
 - d. Company Email
4. Table 3 below shows all fields on MyCIEDS Registration Status page.

Table 3 Checking MyCIEDS Registration Status Criteria and Mandatory Fields

No.	Field Name	Type	Mandatory Field	Remarks
1.	Business Registration No.	Alphanumeric	Yes	Example: - A123456
2.	Application No.	Alphanumeric	Yes	Example: - B16-12-24/00001

No.	Field Name	Type	Mandatory Field	Remarks
3.	Company Name	Text	Yes	-
4.	Company Email	Alphanumeric	Yes	Example: - sample@gmail.com
5.	Agent Code	Alphanumeric	Yes	Example: - HF0001



The screenshot shows the 'MyCIEDS Registration Status' page. At the top right, there is a language selector set to 'English'. The main heading is 'MyCIEDS Registration Status'. Below it, a message says 'Please select one of the searching criteria information and key in the relevant information.' There are two dropdown menus: 'Application No' (selected) and 'Agent Code *'. The 'Application No' field contains 'R10-01-25/00003' and the 'Agent Code *' field contains 'TR1223'. Below these fields is a reCAPTCHA verification box. The box contains a green checkmark, the text 'I'm not a robot', and the reCAPTCHA logo. A red box labeled 'A' highlights the reCAPTCHA box. Below the reCAPTCHA box are three buttons: 'Back', 'Reset', and 'Submit'. A red box labeled 'B' highlights the 'Submit' button. At the bottom, there is a link: 'If you have not registered, please go to the portal to make [new submission](#)'.

Figure 18 MyCIEDS Registration Status – reCAPTCHA

- After fill all mandatory fields, tick on **reCAPTCHA** (A) (Refer Figure 18).
- Click on **Submit** (B) button to proceed checking MyCIEDS Registration Application status (Refer Figure 18).
- MyCIEDS Registration status details.

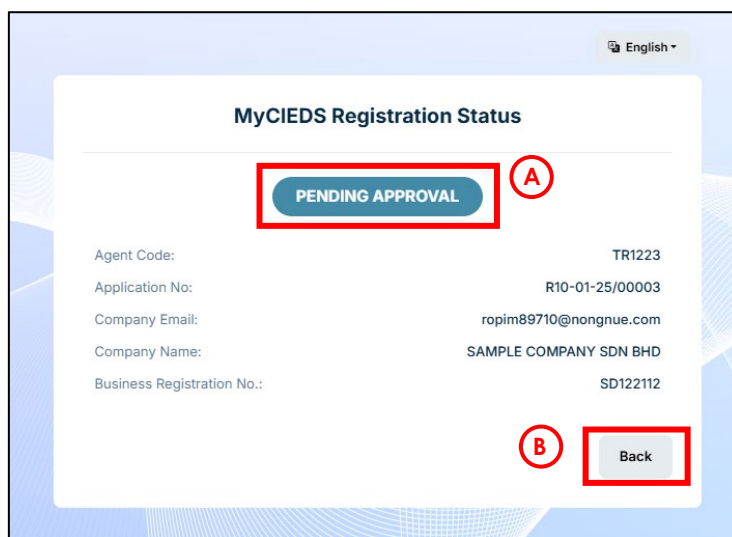


Figure 19 MyCIEDS Registration Status – Details

8. System displayed details of **current MyCIEDS Registration Application status** (A) with:
 - a. Agent Code
 - b. Application No. (If selected criteria were Application No.)
 - c. Company Email
 - d. Company Name
 - e. Business Registration No. (Refer Figure 19)
9. Click on **Back** (B) button to close the page (Refer Figure 19).

5 MyCIEDS Registration – Email Notification

Applicant will receive an email notification regarding their MyCIEDS Registration application after Officer review the application.

5.1 Approval - Email Notification

1. After the MyCIEDS Registration application has been approved, applicant will receive an email notification (Refer Figure 20).
2. Email will send to email provided during the OTP Verification.

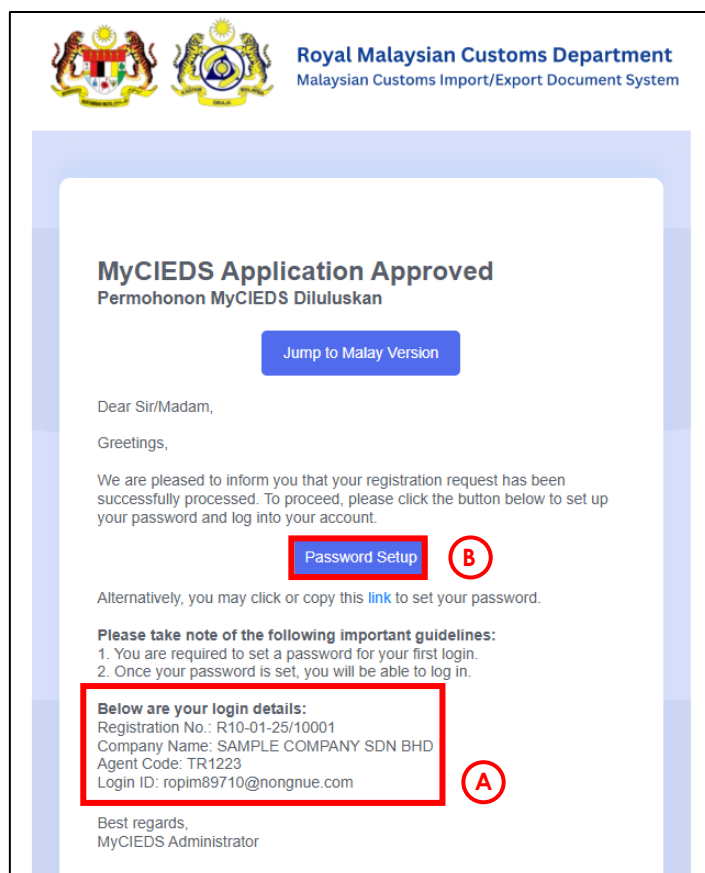


Figure 20 Approval Email Notification

3. **Login details below** (A) will appear on email: (Refer Figure 20).
 - a. Registration No
 - b. Company Name
 - c. Agent Code
 - d. Login ID
4. **Password Setup** (B) button will appear to allow applicant to setup the Password (Refer Figure 20).



5.1.1 Password Setup

1. From Approval Email, applicant needs to click on **Password Setup** (B) button to set up a password (Refer Figure 20).
2. System will direct to Reset Password page (Refer Figure 21).

Figure 21 Reset Password

3. Click on **Submit** (A) button without insert new password to get secure password Requirement (Refer Figure 21).
4. To set a password, applicant needs to follow the Secure Password Requirement.
5. The requirement is mandatory (Refer Figure 22).
6. All **five requirement** (A) should be included to successfully create a password. (Refer Figure 22).



Figure 22 Requirement to Set New Password

- Applicant needs to re-enter the password in **Confirm (repeat) the password** (B) fields (Refer Figure 22).
- If applicant want to see the inserted password, click on  symbol (Refer Figure 22).
- Table 4 below shows all field on Reset Password page.

Table 4 New Password Details

No.	Field Name	Type	Mandatory Field	Remarks
1.	Password	Alphanumeric	Yes	Example: - Abcd1234_
2.	Confirm (repeat) the password	Alphanumeric	Yes	Example: - Abcd1234_

- Click on **Submit** (C) button to submit new password (Refer Figure 22).
- Click on **Back to Login** (D) button to go to Login Page (Refer Figure 22).



12. After successfully setup the password, system will display message "Your password is successfully reset" (Refer Figure 23).

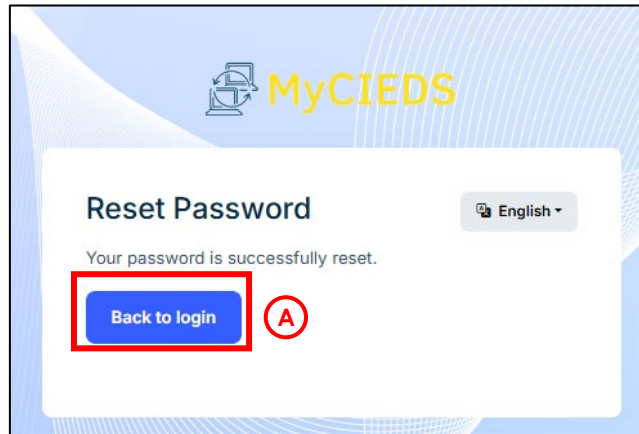


Figure 23 Success Setup Password

13. Click on **Back to login** (A) button to go to Login page (Refer Figure 23).

5.2 Reject - Email Notification

1. After the MyCIEDS Registration application has been rejected, applicant will receive an email notification (Refer Figure 19)
2. Email will send to email provided during the OTP Verification.

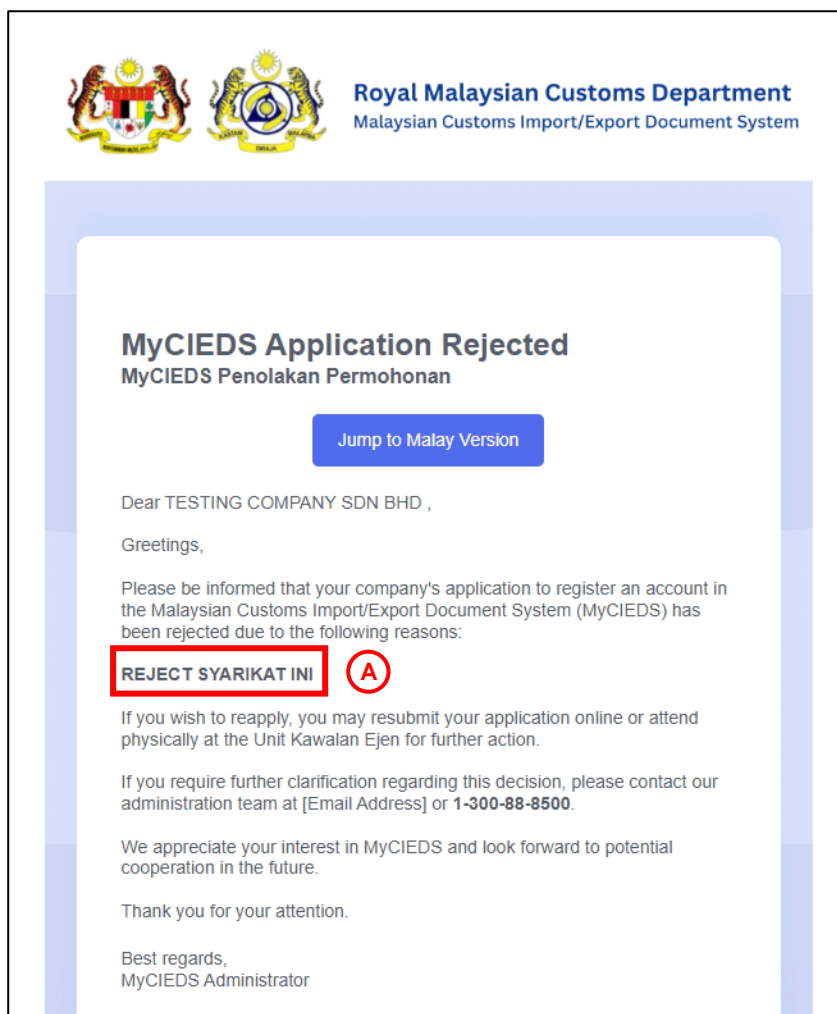


Figure 24 Rejected - Email Notification

3. **Reason Rejected** (A) will appear on rejected email (Refer Figure 24).
4. If the Application in Rejected Status, system allow applicant to submit new application with previous email.

5.3 Query - Email Notification

1. After the MyCIEDS Registration application has been Query, applicant will receive an email notification (Refer Figure 19).
2. Email will send to email provided during the OTP Verification.

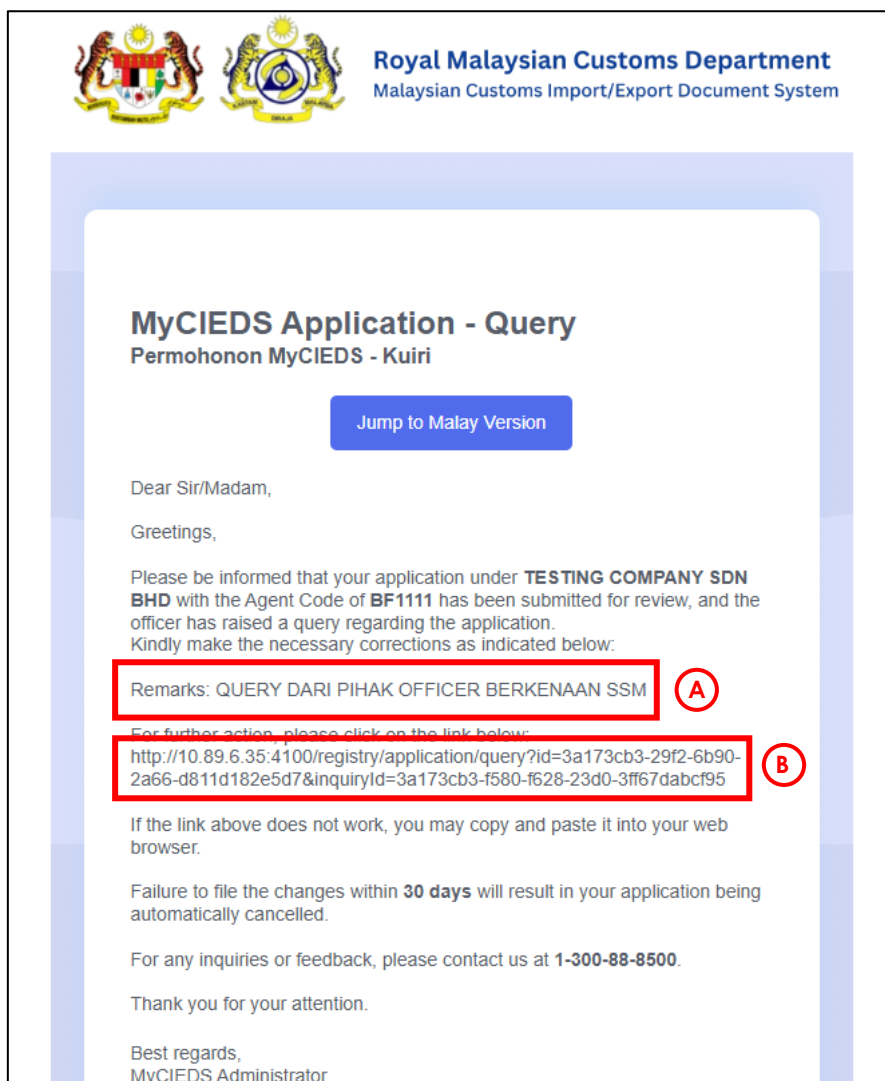


Figure 25 Query - Email Notification

3. **Reason Query** (A) will appear on Query email (Refer Figure 25).
4. **Respond Query Link** (B) will appear on Query email (Refer Figure 25).
5. If the Application in Query Status, system allow applicant to respond query and re-submit previous application.
6. The link is valid within 30 days to re-submit application.
7. Status will change to cancelled if no respond within 30 days after get the query email.



5.3.1 Respond Query – Registration

1. Click on **Respond Query Link** (B) (Refer Figure 25) to respond query from Officer and re-submit the application.
2. Query Company Application page will appear (Refer Figure 26).

The screenshot shows the 'Query Company Application' form. It includes a header with the application number 'R10-01-25/00002'. The form is divided into three main sections: Part A: Company Details, Part B: Director Details, and Part C: Query Feedback. Part A contains fields for Company Email, Company Name, Business Registration No., Address, Address 2, Address 3, Company Telephone No., and Agent Code. Part B contains fields for Director Name, Director Identity No., IC - Identity Card No., Telephone No., and Director Email. Part C contains a Remarks field and a Document upload section. The form also features a 'Back' button and a 'Submit' button. Red boxes and labels A through F highlight specific areas: A (Company Email), B (Director Name), C (Remarks), D (Document upload), E (Submit button), and F (Back button).

English

Query Company Application

Application No: R10-01-25/00002

Part A: Company Details

Company Email*
sonife4390@nongnue.com

Company Name*
TEST QUERY

Business Registration No.*
234567890

Address*
WERTYUIOP

Address 2

Address 3

01009 KANGAR

PERLIS

Company Telephone No.*
032122345666

Agent Code*
LL9877

Part B: Director Details

Director Name*
1234567890

Director Identity No.*
IC - Identity Card No. 11111111178

Telephone No.*
1221234567

Director Email*
sonife4390@nongnue.com

Part C: Query Feedback

Remarks*
Remarks

Document
Select files... Drop files here to select

Back Submit

Figure 26 Query – Query Company Application

3. Table 5 below shows all fields on MyCIEDS Update Registration Details Tab Page screen.



Table 5 Query Company Application Details

No.	Field Name	Type	Mandatory Field	Remarks
Section A: Company Details				
1.	Company Email	Text	Yes	Auto-populated from OTP Verification.
2.	Company Name	Text	Yes	-
3.	Business Registration No.	Alphanumeric	Yes	Example: - A123456
4.	Address	Alphanumeric	Yes	-
5.	Postcode	Selection	Yes	Applicant may click on Search button to find the postcode number.
6.	City	Text	Yes	Auto-populated based of Postcode
7.	City	Text	Yes	Auto-populated based of Postcode
8.	Company No. Telephone	Numeric	Yes	Format: - Start with 0##### # - Number
9.	Agent Code	Alphanumeric	Yes	Example: - HF0001
Section B: Director Details				
10.	Director Name	Text	Yes	-
11.	IC/Passport Number	Alphanumeric	Yes	-
12.	Telephone No.	Text	Yes	-
13.	Director Email	Text	Yes	-

4. List of **field Query Company Application can update** (A, B): (Refer Figure 26)



- a. Company Name
 - b. Business Registration No
 - c. Address
 - d. Postcode
 - e. City
 - f. State
 - g. Company Telephone No
 - h. Agent Code
 - i. Director Name
 - j. Director Identity No
 - k. Telephone No
 - l. Director Email
5. Insert **Remark** (C) and **Document** (D) to re-submit the application (Refer Figure 26).
 6. Click on **Submit** (E) button to re-submit the application (Refer Figure 26).
 7. Successful Re-Submit application Popup will appear (Refer Figure 26).
 8. Click on **Back** (F) button to back to login page (Refer Figure 26).

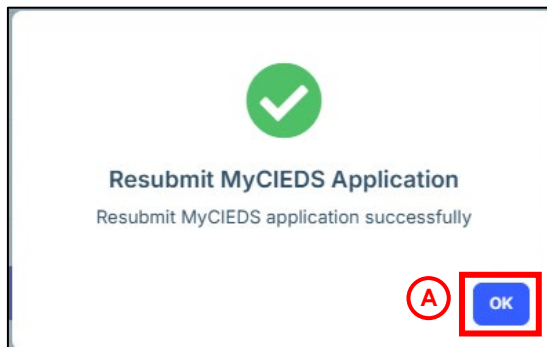
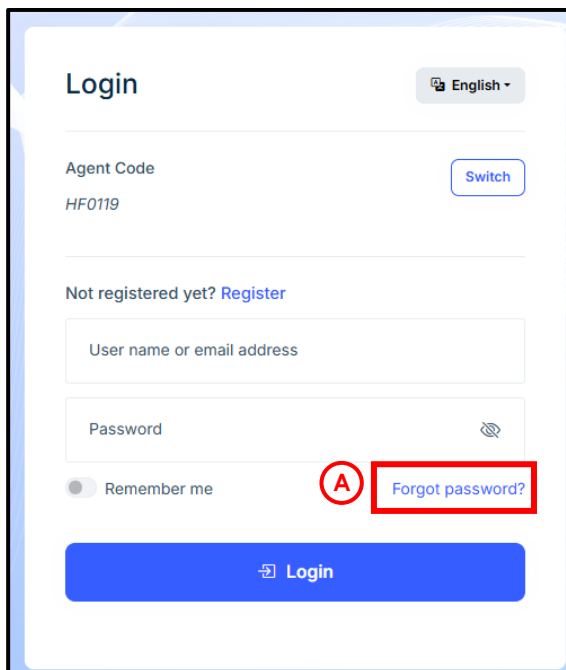


Figure 27 Successfully Re-submit MyCIEDS Application

9. Click on **OK** (A) button to back to login page (Refer Figure 27).

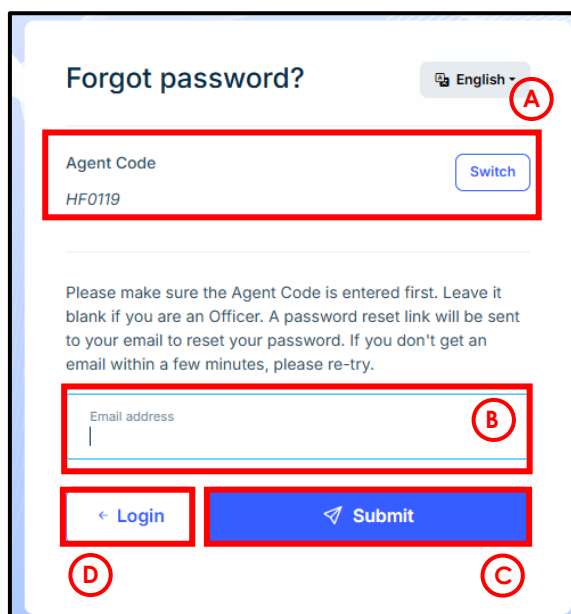
6 Forgot Password



The screenshot shows the 'Login' page. At the top right, there is a language selector set to 'English'. Below it, the 'Agent Code' field is populated with 'HF0119' and has a 'Switch' button. A link 'Not registered yet? Register' is present. The 'User name or email address' and 'Password' fields are empty. Below the password field is a 'Remember me' checkbox and a 'Forgot password?' link, which is highlighted with a red box and labeled 'A'. At the bottom is a large blue 'Login' button.

Figure 28 Forgot Password Hyperlink

1. Click on **Forgot Password?** hyperlink to reset password if agent forgot their password (Refer Figure 28).
2. The screen of Forgot Password will appear (Refer Figure 29).



The screenshot shows the 'Forgot password?' page. At the top right, there is a language selector set to 'English', labeled 'A'. Below it, the 'Agent Code' field is populated with 'HF0119' and has a 'Switch' button, highlighted with a red box. A message states: 'Please make sure the Agent Code is entered first. Leave it blank if you are an Officer. A password reset link will be sent to your email to reset your password. If you don't get an email within a few minutes, please re-try.' Below this is an 'Email address' input field, highlighted with a red box and labeled 'B'. At the bottom, there are two buttons: a '< Login' button, labeled 'D', and a 'Submit' button, labeled 'C'.

Figure 29 Forgot Password page

3. To reset the password, agent need to fill in the mandatory field as below (Refer **Error! Reference source not found.:**
 - a. Agent Code (A)

Note: Only applicable if user is Agent.
 - b. Email Address (B)
4. Click on **Submit** (C) button after filled in the mandatory field (Refer Figure 29).
5. Click on **Login** (D) button to back to login Page (Refer Figure 29).
6. Confirmation notification forgot password will appear (Refer Figure 30).

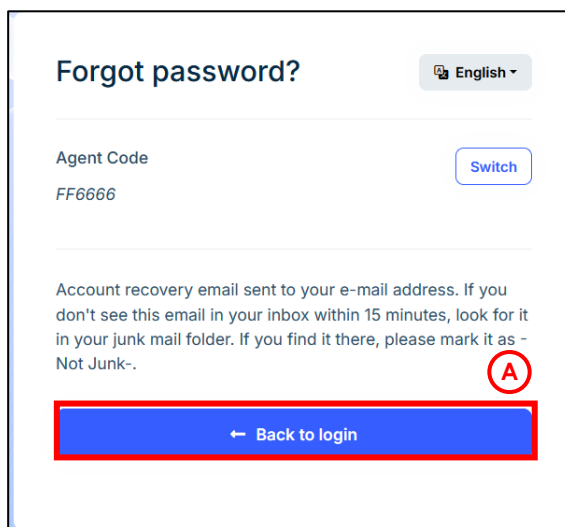


Figure 30 Confirmation Notification Forgot Password page

7. Table 6 below shows field Agent Code and Email Address in the Forgot Password page.

Table 6 Password Reset

No.	Field Name	Type	Mandatory Field	Remarks
1.	Agent Code	Number	Yes	Agent Code: SF#### S – Station Code F – Agent Type # – Agent Number
2.	Email Address	Alphanumeric	Yes	Example: - sample@gmail.com

8. Click on **Back to Login** (A) button to back to login Page (Refer Figure 30).

9. Email will be sent to agent based on the registered email with a link for agent to reset to new password.

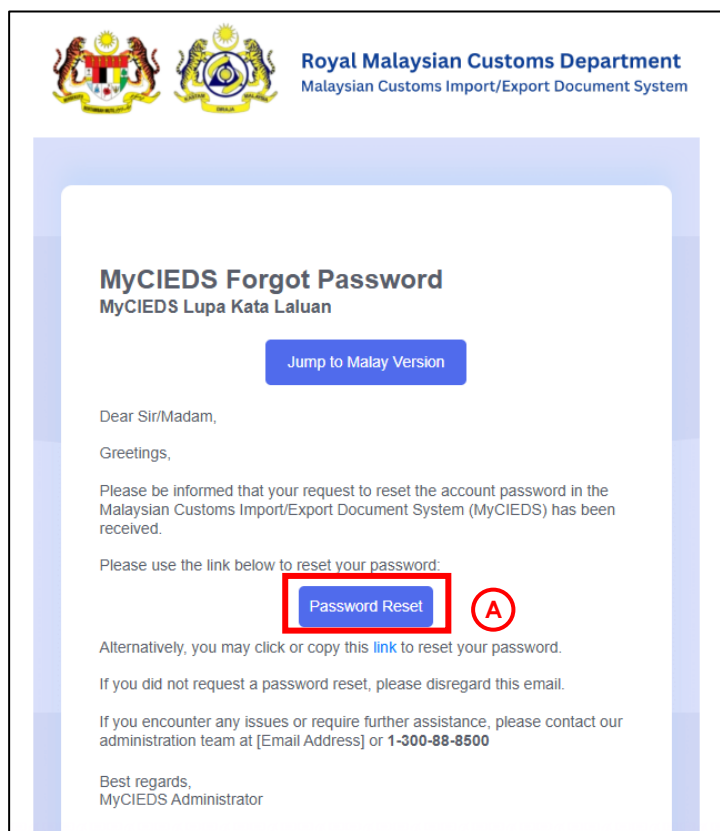


Figure 31 Email to reset password

10. Agent then can set new password by click on **Password Reset** button to proceed to reset to new password (Refer to Figure 31).
11. System will redirect to reset password page (Refer Figure 32).



Figure 32 Reset Password Page

12. To set new password, agent need to key-in (Refer Figure 32): -

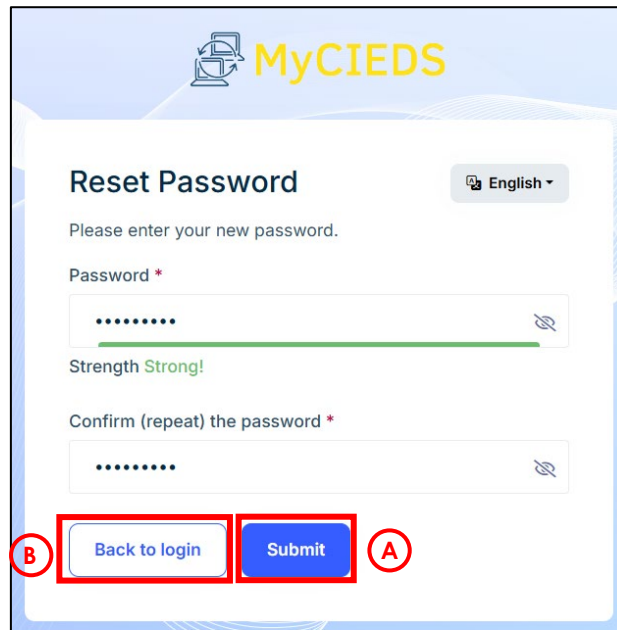
- a. Password (A)
- b. Confirm (repeat) the password (B)

13. Fill all the field to set new password in MyCIEDS (Refer Figure 32).

14. Table 7 below shows all field on MyCIEDS Reset Password Page screen.

Table 7 Reset Password Page

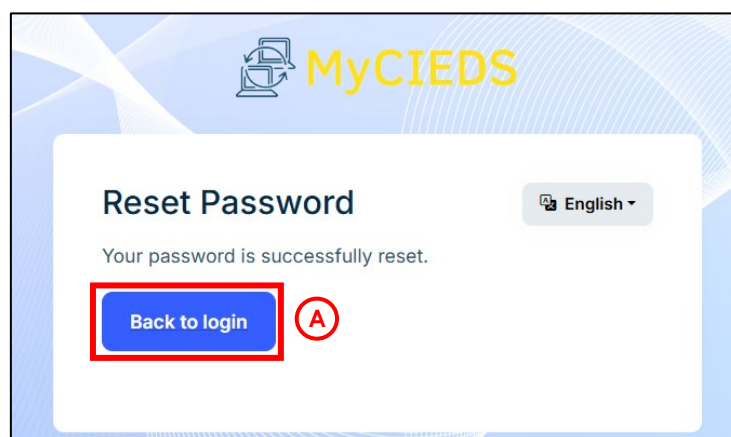
No.	Field Name	Type	Mandatory Field	Remarks
1.	Password	Alphanumeric	Yes	–
2.	Confirm (repeat) the password	Alphanumeric	Yes	–



The image shows the 'Reset Password' page of the MyCIEDS system. At the top, there is a header with the MyCIEDS logo and a language dropdown menu set to 'English'. Below the header, the page title 'Reset Password' is displayed. A message 'Please enter your new password.' is followed by a 'Password *' field with a strength indicator showing 'Strength Strong!'. Below this is a 'Confirm (repeat) the password *' field. At the bottom, there are two buttons: 'Back to login' (labeled B) and 'Submit' (labeled A). Both buttons are highlighted with red boxes.

Figure 33 MyCIEDS Reset Password Page

15. After fill in the field, click on **Submit** (A) button to proceed to reset password (Refer Figure 33).
16. System will redirect to login page MyCIEDS system.
17. Agent may login to the system using the new password (Refer Figure 33).
18. Click on **Back to Login** (B) button to back to login Page (Refer Figure 33).
19. After successfully setup the password, system will display message "Your password is successfully reset" (Refer Figure 34).



The image shows the 'Reset Password' page of the MyCIEDS system after a successful password reset. The page title 'Reset Password' is displayed. A message 'Your password is successfully reset.' is shown. Below the message, there is a 'Back to login' button (labeled A) highlighted with a red box.

Figure 34 MyCIEDS Reset Password Page

20. Click on **Back to login** (A) button to go to Login page (Refer Figure 34).



7 Login

7.1 Login to Agent Account in MyCIEDS

Figure 35 MyCIEDS Log Masuk Page

1. If Agent wants to change **language**, they may click on **English** (A) (Refer Figure 35).
2. System will display list of available languages.
3. Insert Agent Code by click on **Switch** (B) button (Refer Figure 35).

Figure 36 Switch Agent Code Field

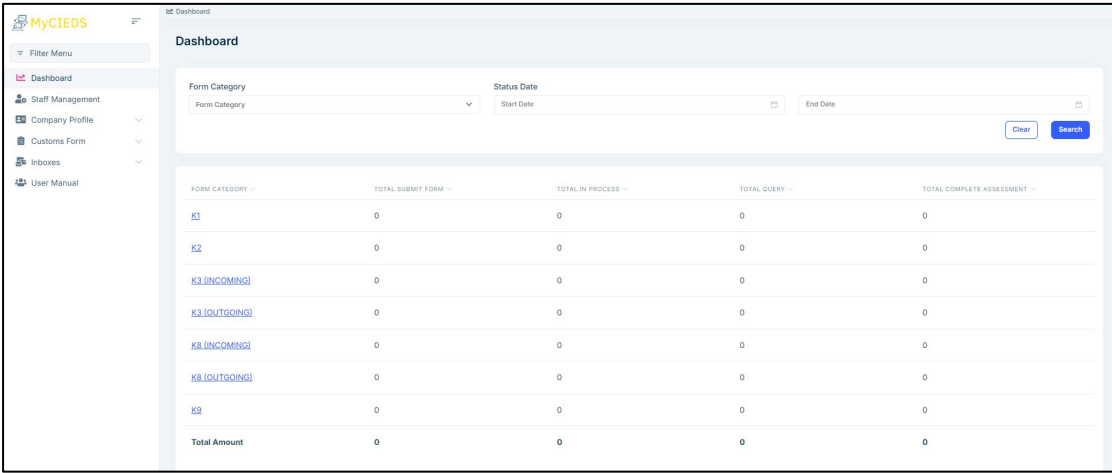
4. Insert **Agent Code** (A) if login as agent (Refer Figure 36).
5. Click on **Save** (B) button to save the agent Code to proceed with login process (Refer Figure 36).
6. Click on **Cancel** (C) button to back to login page (Refer Figure 36).

7. Insert email in **User name or email address** (C) field (Refer Figure 35).
8. Insert password in **Password** (D) field (Refer Figure 35).
9. If agent want to see the inserted password, click on  symbol (E) (Refer Figure 35).
10. Click on **Login** (F) button to login to the system (Refer Figure 35).
11. System will display agent Homepage MyCIEDS (Refer Figure 35).
12. Table 8 below shows all field on Login Page screen.

Table 8 Login Page

No.	Field Name	Type	Mandatory Field	Remarks
1.	User name or Email Address	Alphanumeric	Yes	Example: - 82061606XXXX or sample@customs.gov.my
2.	Password	Alphanumeric	Yes	—

13. The dashboard of Malaysian Customs Import/ Export Document System (MyCIEDS) will appear (Refer Figure 37).



FORM CATEGORY	TOTAL SUBMIT FORM	TOTAL IN PROCESS	TOTAL QUERY	TOTAL COMPLETE ASSESSMENT
K1	0	0	0	0
K2	0	0	0	0
K3 (INCOMING)	0	0	0	0
K3 (OUTGOING)	0	0	0	0
K8 (INCOMING)	0	0	0	0
K8 (OUTGOING)	0	0	0	0
K9	0	0	0	0
Total Amount	0	0	0	0

Figure 37 Dashboard for Agent (Admin)